

**SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Change Order Request to Purchase Order 54088

REQUESTED ACTION: Staff recommends approval of change order

☐ Work Session (Report Only)
☒ Regular Meeting

DATE OF MEETING: 6/14/11
☐ Special Meeting

CONTRACT: ☒ N/A

Effective Date:

Managing Division / Dept:

Vendor/Entity:

Termination Date:

County Administration

BUDGET IMPACT: \$50,000

☒ Annual
☐ Capital
☐ N/A

FUNDING SOURCE:

EXPENDITURE ACCOUNT:

Capital Outlay & 307 Series 2006

305-010-511-6400

HISTORY/FACTS/ISSUES:

Purchase Order No. 54088 (The Villages Technology Solutions Group) increase request by \$50,000.00 for the Voice Over Internet Protocol (VOIP) Equipment and labor for remaining County-Wide offices to cover the outstanding invoices associated with account No. 305-010-511-6400.

Exhibit A

CHANGE ORDER REQUEST FORM



PO Number 54088
 Vendor The Villages Technology Solutions Group
 PO Amount 201,595.46
 Net Change Amount (-/+) +50,000.00

PLEASE CHANGE THE FOLLOWING ITEMS

Item Number	From Quantity	To Quantity	From Unit Price	To Unit Price	From Account Code	To Account Code

PLEASE ADD THE FOLLOWING ITEMS

Item	Account	Description	Quantity	Unit Price	Amount
1	305-010-511-6400	VOIP Equipment and Labor for remaining County-wide offices	1	50,000.00	50,000.00

Cancel Entire Purchase Order ☐

Original Requestor's Signature _____

Cancel Item Numbers _____

Reason/Justification/Special Instructions:

The increase of Purchase Order 54088 will cover remaining invoices to complete the Voice Over Internet Protocol Equipment and project. Change order associated with Budget Amendment A-65

Signature/Approvals

Department Head _____

Division Director _____

Financial Services Dept. _____
6-10-11

County Administrator _____
6-10-11